

## PRE-DISASTER MITIGATION PLAN UPDATE CHECKLIST

HMGP Application Part 1

Designation of Applicant Agent

Resolution Appointment of Applicant Agent

State-Local Assistance Agreement

Match Commitment Letter

FEMA Form 20-16

FEMA Form 20-16A

FEMA Form 20-16C

Standard Form LLL-Disclosure of Lobbying Activities

Statement of Work to include Project Description, Project Responsibility, Qualifications/Experience,

Methodology/Process, Timeline Broken Down, and Detailed Cost Estimate

Letters of Commitment from Participating Jurisdictions