



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD
MEETING MINUTES (DRAFT) FOR SEPTEMBER 8, 2014**

VIA TELECONFERENCE

Board members present: Falken, Haines, Harding, Jaeger, McPeek, Price, Ruffedt, Sawvell, Serr, Turbak

Board Members Absent: Krause

Staff Present: Shawnie Rechtenbaugh (State 9-1-1 Coordinator), Jenna Howell (DPS)

Others present: Sara Weston (LR Kimball), Greg Dean (SD Telecommunications Association)

I. Call to Order and Roll Call

The meeting was called to order at 10:00am CDT by Ruffedt. Roll call was taken and a quorum was present.

II. Approval of Agenda

Motion to approve the meeting agenda with added items under other business.

Moved by: Harding Seconded by: Falken

Discussion: None

Roll call vote: 10 yea's, 0 nay's. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve August 14, 2014 meeting minutes.

Moved by: McPeek Seconded by: Falken

Discussion: None

Roll call vote: 10 yea's, 0 nay's. Motion carried unanimously.

IV. Project Management Contract Amendment

An error was made with the total contract amount. The total contract for two years including all options should have been \$431,103 and not the \$334,489 that I originally quoted the board.

Move to approve Amendment #1 to the NG911 Project Management contract.

Moved by: Turbak Seconded by: Harding

Discussion: Jaeger asked what the new total contract amount will be with the amendment. \$431,103.

Roll call vote: 10 yea's, 0 nay's. Motion carried unanimously.

V. NG911 Contract Negotiations

The project team has been working to draft contracts and discuss the drafts with the two selected vendors. We had hoped to have them ready for approval today, but considering the size of these contracts and multiple attachments it has taken longer than we first anticipated. We will attempt to have the drafts ready for the board to approve at the October 9th annual meeting.

VI. Ex Officio Member

We are in the process of filling a service provider seat on the board. Rechtenbaugh reached out to the wireless carriers in the state to solicit names for the seat so we would have both a wireline and wireless representative on the board. No wireless providers were interested in serving so it appears the seat will be

filled by a wireline provider. The ex officio seat was created by the former DPS secretary because no wireless provider was originally appointed to the board. We have made the attempt to fill the seat with a wireless provider, but since there is no interest we no longer have a need for the Ex Officio member. The most recent Ex Officio member, Bryan Krause, has changed positions within Verizon so he will no longer be able to serve. Rechtenbaugh will follow up with Krause to see what date his change takes effect.

VII. Other Business.

Next meeting date: Monday, October 9, 2014 at 10:00am central time at the SDACC building. This is the Annual Meeting of the board so a chair and vice chair will need to be elected. The nominations subcommittee (Falken and Jaeger) will handle preparations for the meeting. Falken asked if any board member is interested in serving in the chair or vice chair capacity, to contact either Falken or Jaeger by Oct. 1st.

Yankton County Update – Contacted by Russ Olson, DLA regarding their review of the county financial records. He visited with Commissioner Sinclair regarding their plans to address the non-allowable expenses and the letter the board sent a year ago. Commissioner Sinclair contacted Rechtenbaugh regarding the letter from June 2013 and the non-allowable expenses. Rechtenbaugh suggested he visit with Russ Olson with DLA for details from the past reviews and if any dollar amount was previously identified. Commissioner Sinclair said he would do some work on the issue. The 2013 County Annual Report that was submitted to the board looked to be much better than past years. DLA is completing a final review of that report.

PSAP Reviews – Completed 3 reviews and will review Watertown on Thursday. Usually the reviews are completed in July and August but due to the demand of the NG project, they have been put off.

The **Dakota 911 Conference** is scheduled for September 16-18th. Haines has reserved 8:00-9:00am on Thursday, September 19th for a NG911 presentation. Rechtenbaugh and Weston are preparing a powerpoint presentation for the session. Haines, Jaeger, Ruffedt, and Serr are registered to attend and Falken will attend the Thursday morning session. The 2016 conference will return to SD and be hosted in Lawrence County.

VIII. Public Comment

There was no public comment.

IX. Adjourn

Motion to adjourn the meeting.

Moved by: Falken Seconded by: Sawvell

Discussion: None

Roll call vote: 10 yea's, 0 nay's. Motion carried unanimously.

Meeting adjourned at 10:43am central time.