

****Registration is for January 1 through December 31****

South Dakota Weights & Measures Service Agencies & Technicians
Office of W&MM 118 W Capitol Ave Pierre SD 57564
dpswm@state.sd.us
605-773-3697

Service Agency Use

Service Agency (\$69.00) _____
Service Techs (\$10.00 each) _____
Total \$ Enclosed _____

Office Use Only

SA Number _____
Date Received _____
Check # _____
Approved by _____
Date _____
Calibration Due Dates _____

Company Name: _____

Address: _____

City/State/Zip: _____

Contact Person: _____

Telephone Number: Office: _____ Cell: _____

Company e-mail address: _____

Please select ONE of the following as it pertains to you:

- Our technicians work **ONLY** within our company's environment
 Our technicians service customers **OUTSIDE** our company

Services provided by Agency or Individual:

- Small Scales up to 30#
 Scales 30# to 10,000#
 Scales 10,000# to 60,000#
 Scales over 60,000#
- LPG Meters
 Fuel Meters
 Pumps
 Other _____

Test Equipment available to accomplish above services: **Please mark how many of each you have.**

RR Car _____	Test Weights 2500lb _____	Weight Kit(metric) _____	Fuel Prover 100 gal _____
Test Truck _____	Test Weights 2000lb _____	Weight Kit(English) _____	Fuel Prover 50 gal _____
Weight Cart 5000lb _____	Test Weights 1500lb _____	RR Car _____	Fuel Prover 5 gal _____
Weight Cart 4500lb _____	Test Weights 1000lb _____	Test Truck _____	Separate Equipment:
Weight Cart 4000lb _____	Test Weights 500lb _____	LP Prover 100gal _____	_____
Weight Cart 3500lb _____	Test Weights 100lb _____	LP Prover 50gal _____	_____
Weight Cart 3000lb _____	Test Weights 50lb _____	LP Prover 5gal _____	_____
Weight Cart 2500lb _____	Test Weights 25lb _____		_____

Date and Provider of your most current calibration report for all equipment to be used in South Dakota.
If your standards were calibrated by other than the State of South Dakota,
you MUST attach a copy of the calibration reports.

Name: _____ Date: _____

Address: _____

City/State/Zip: _____

SERVICE TECHNICIANS

INCLUDE ALL TECHNICIANS WORKING IN THE STATE OF SOUTH DAKOTA

(Make a copy before completing if you have more than 6 service technicians)

Name: _____ #01 _____

Address: _____

City/State/Zip: _____

Devices qualified to service: _____

Name: _____ #02 _____

Address: _____

City/State/Zip: _____

Devices qualified to service: _____

Name: _____ #03 _____

Address: _____

City/State/Zip: _____

Devices qualified to service: _____

Name: _____ #04 _____

Address: _____

City/State/Zip: _____

Devices qualified to service: _____

Name: _____ #05 _____

Address: _____

City/State/Zip: _____

Devices qualified to service: _____

Name: _____ #06 _____

Address: _____

City/State/Zip: _____

Devices qualified to service: _____

****THIS PORTION MUST BE COMPLETED OR YOUR APPLICATION WILL BE RETURNED TO YOU****

THE REGISTERED SERVICE TECHNICIAN(S) AND SERVICE AGENCY HEREBY CERTIFY THAT:

1. The service technicians employed by this agency are qualified to install, service, repair, or recondition all devices for the company being registered. Such service technicians have a full working knowledge of all appropriate weights and measures laws, orders, and regulations of the Office of Weights and Measures. Such service technicians also have a full knowledge of the requirements of the National Institute of Standards and Technology Standards and the Packers and Stockyards Administration relating to the servicing of weights and measures devices.
2. All standards and testing equipment necessary to perform the work of such Service Technicians or Service Agency is available for use and such standards and testing equipment will be calibrated annually as required by the Weights and Measures Laws and Regulations of the State of South Dakota.
3. Competence will be exhibited in the repair, adjustment, and maintenance of commercial weighing and measuring devices. All devices calibrated will be set **as close to zero as possible**. (SDAR 20:01:06:09)
4. All copies of placed-in-service test reports will be promptly sent to the Office of Weights and Measures within seven days of completion of work, whether a device has been installed, serviced, repaired, or reconditioned.

CERTIFICATION OF APPLICANT

_____ hereby certifies that the information contained in this application
(please print name) is true and correct to the best of my knowledge.

**I authorize investigation of all statements contained in the application.
I understand that misrepresentation or omission of the
facts called for in this application is cause for cancellation of the registration.**

(signature of person executing application)

SEAL

Subscribed and sworn before me this ____ day of _____ 20 ____

Notary Public _____ My commission expires _____

AS A SERVICE TECHNICIAN REGISTERED WITH THE STATE OF SOUTH DAKOTA, I CERTIFY THAT:

1. I am qualified to install, service, repair, or recondition all devices for the company being registered. I have a full working knowledge of all appropriate weights and measures laws, orders, and regulations of the Office of Weights and Measures. I also have full knowledge of the requirements of the National Institute of Standards and Technology Standards and the Packers and Stockyards Administration relating to the servicing of weights and measures devices.
2. All standards and testing equipment I have available for use will be calibrated annually as required by the Weights and Measures Laws and Regulations of the State of South Dakota.
3. I will exhibit confidence in the repair, adjustment, and maintenance of commercial weighing and measuring devices. All devices calibrated will be set **as close to zero as possible**. (SDAR 20:01:06:09)
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Signed: _____ Date: _____

Print name: _____

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Signed: _____ Date: _____

Print name: _____