

# ***INSTRUCTORS DUTY, DESCRIPTION***

## ***For the South Dakota Certified Firefighter Classes***

As a Certified State of South Dakota Fire Instructor there are a few guide lines to be followed. Once an Instructor has made the decision to instruct a certified class the area Deputy Fire Marshal must be contacted. The curriculum that is to be taught by the Instructors for the classes is to be followed.

### **Certified Firefighter I & II**

Students involved in this course must attend all classes that are marked with asterisks (\*) prior to participate in live fire training. All the Attendance cards are to be completed within a three year time frame.

**Unit 1:** Students need a score of 70% or greater on the written test to pass. Students will be allowed one opportunity to retest. Students should only participate in hands on training if that specific area has already been taught and is signed off on the front of the attendance card.

**Unit 2:** Students need a score of 70% or greater on the written test to pass. Students should only participate in any hands on training until they have completed the section being taught. The student then will be allowed to take the hands on Practical skills test of the certification class. Once all Hands on practical's are complete then the instructor may proceed, if qualified with a live fire. Firefighter, Instructor, and the Fire Chief must sign attendance card to be complete. Students that have passed Firefighter I & II written test, which are unable to complete the practical skills exercises, may be granted "Fire Ground Support status".

### **Fire Officer**

Students of this course are to follow the direction of the lead Instructor. All sections must be signed off upon their completion by the Instructor. The Final Exam consists of a written test , upon completion of the written test you will receive a pass or fail grading. If a passing score is documented the student will receive a certificate for the class.

### **Driver Operator**

All sections are to be completed and signed by the Instructor of the class. Upon completion of all the class room portions the students must pass all the hands on skills then a written test with a 70% or better. If a passing score is documented the student will receive a certificate for the class.

### **EVOC**

Students of this course will be involved in classroom and hands on driving skills. The South Dakota Fire Marshal's staff has the training material for this course. There is no certification card for this course; upon completion the Instructor must use their best judgment on whether a student passes the driving portion of class. Rosters then are to be turned in for a certificate of completion to be issued.

### **Rescue Technician**

Students of this course will be involved with hands on and class room participation. All sections must be signed off by the instructor after skills have been completed. Upon completion of all the skills and a 70% or better on the written test a certificate will be issued to student.

**A reminder to ALL instructors, your recertification card has to be renewed every two years.**

# ***Lead Evaluator Practical Skills Test Description***

## ***For the South Dakota Certified Firefighter I & II class***

To meet the requirements to become a Lead Evaluator, Nominees must have minimum of 5 years of service as a Certified Firefighter and a minimum of 2 years of service as a Certified Fire Service Instructor. The Instructor must have 3 letters of recommendation, from 3 different Fire Chiefs along with the nomination form found on the Fire Marshal web site.

The class Instructors will contact their local Deputy Fire Marshal. The Deputy Fire Marshal verifies which firefighters are eligible to take the practical exam and lines up the lead evaluator. Practical skills test time, date and location to be provided to the Deputy Fire Marshal. If an instructor teaches any of the fire class that will involve any of the practical skills portion they are unable to be a lead evaluator. An outside member as a Lead evaluator is preferred for an honest review of students completing their practical skills.

Practical evaluation sheets are to be used for every student that will be tested

The student practical evaluation sheets can be found on the Department of Public Safety website.

[www.dps.sd.gov](http://www.dps.sd.gov)

Click Emergency Services in the top middle of the page

Then the State Fire Marshal then training section of the page

Next go to the middle click on the Firefighter Practice Skill Test Instructions and Evaluation Sheets under the Certified Firefighter.

Move down to the firefighter practical skill test instructions and evaluations sheets.

These pages are to be given to each student in class.

The Lead evaluator must follow the guide lines stated on page 2 of the test hand out.

Mandatory tests include: PPE donning, SCBA donning

Once mandatory tasks have been completed, the firefighter will be tested on a minimum of 3 additional tasks for a total of 5 minimum.

Tasks that have been chosen must have check marks in appropriate areas and must have the evaluator's signature on bottom of each task passed.

Once the practical skills have been completed and the paper work has been completed it can be sent to your local area Deputy Fire Marshal. The Deputy Fire Marshal will then approve information and certificates will then be issued for the South Dakota Certified Firefighter.

Paul Coon South East	605-685-4672
Steve Harford North East	605-881-2247
Damon Hartmann West River	605-381-0716
Mike Erickson Central	605-280-8165
Doug Hinkle	605-280-5864
Fire Marshal Office	605-773-3562

**Reminder all the Lead Evaluators must have current instructor status; your recertification card has to be renewed every two years.**