

## **Fire Marshal's Advisory Board Meeting**

Tuesday, April 28, 2015

10:30 A.M – 12:30 A.M. CST

St. Joseph's Indian School

Chamberlain, SD

**Board members present:** Rick Gustad, Jim Strain, Michael Harstad, Rich Broderick

**Board members absent:** Jerry Diamond

**Department of Public Safety Staff present:** Doug Hinkle, Paul Merriman, Glenda Marks

**Others in attendance:**

Kristi Turman – Director, Division of Emergency Services & Office of Communications, South Dakota  
Department of Public Safety.

### **Call to Order & Roll Call:**

The meeting was called to order at 10:00 AM CST by Paul Merriman. Roll call was taken, and a quorum present.

### **Approval of Meeting Minutes:**

Motion to approve January 16, 2015 meeting minutes.

Moved by: Mike Harstad

Seconded: Jim Strain

Discussion: None

Minutes approved unanimously.

### **Fire Potential Outlook:**

South Dakota Fire Meteorologist Darren Clabo joined by phone to provide an overview of the wildland fire potential across the state, including the Black Hills. Darren reports South Dakota experienced the driest January-March on record (1895-2015), and experienced much above average temperatures statewide for January-March. Spring/Summer outlook leans towards average precipitation/temperature conditions. Average to above average fire potential is forecast for the upcoming summer months.

### **Comprehensive Resource Management & Credentialing System:**

Office of Emergency Management, Logistics Coordinator - Laurie Morrison, Training Officer – Theresa Tople provided an overview of the CRMCS and its capabilities to the board. Training sessions on the new resource management/situational awareness tool have been completed across South Dakota. Both Laurie and Theresa report that the product is being well received and thus far approximately 3000 first responders have been loaded in the system. Locations of credentialing and rapid-tag printers were also provided to the group.

### **Fire Marshal Office Updates:**

Doug Hinkle and Paul Merriman discussed the annual fire department certification process for 2015, deadline for submission is May 31. Rich Broderick made the recommendation for creation of an online fillable version of the fire department certification form.

Paul Merriman provided an update on the South Dakota Smoke Alarm Grant Project, reporting that the program has been very popular thus far, and also updating the group on the State Farm Insurance Good Neighbor Citizenship Grant received by the Office in support the program. To date, approximately 3000

smoke alarms have been distributed to 60 fire departments across South Dakota for installation in their communities.

Doug Hinkle discussed the joint DPS/WLF Structural Fire Protection Mobilization Plan. The Fire Marshal's Office will work with Jim Strain, WLF to review the plan details, update as necessary, and have ready to send out to the fire service tentatively by June 1.

Jim Strain discussed the process of mapping counties that have enacted burn bans, the South Dakota Division of Wildland Fire will be working on this going forward.

Rick Gustad updated the group on the status of the online registration program for State Fire School. He indicated that details were being worked out for two classes, then online registration should be up and running.

Rich Broderick updated the group on a project to assist with fire sprinkler installations in the Governor's House Project in Springfield.

Mike Harstad discussed the state certified driver operator class, and corresponding driver operator course card. The old card was not in synch with the course curriculum, it was determined that a new card had been completed that would address the issue.

Paul Merriman informed the group of a plan to formally thank the administration of St. Joseph's Indian School for use of their meeting facilities.

**Next meeting Date:**

The next meeting of the FMAB will tentatively be held in September. Paul Merriman and Rich Broderick will be working with the National Guard, 82<sup>Nd</sup> Civil Support Team, to set up the next meeting to be held at Ellsworth Air Force Base.

**Adjournment:**

Mike Harstad made a motion to adjourn, the motion was seconded by Jim Strain, and the meeting was officially adjourned.