



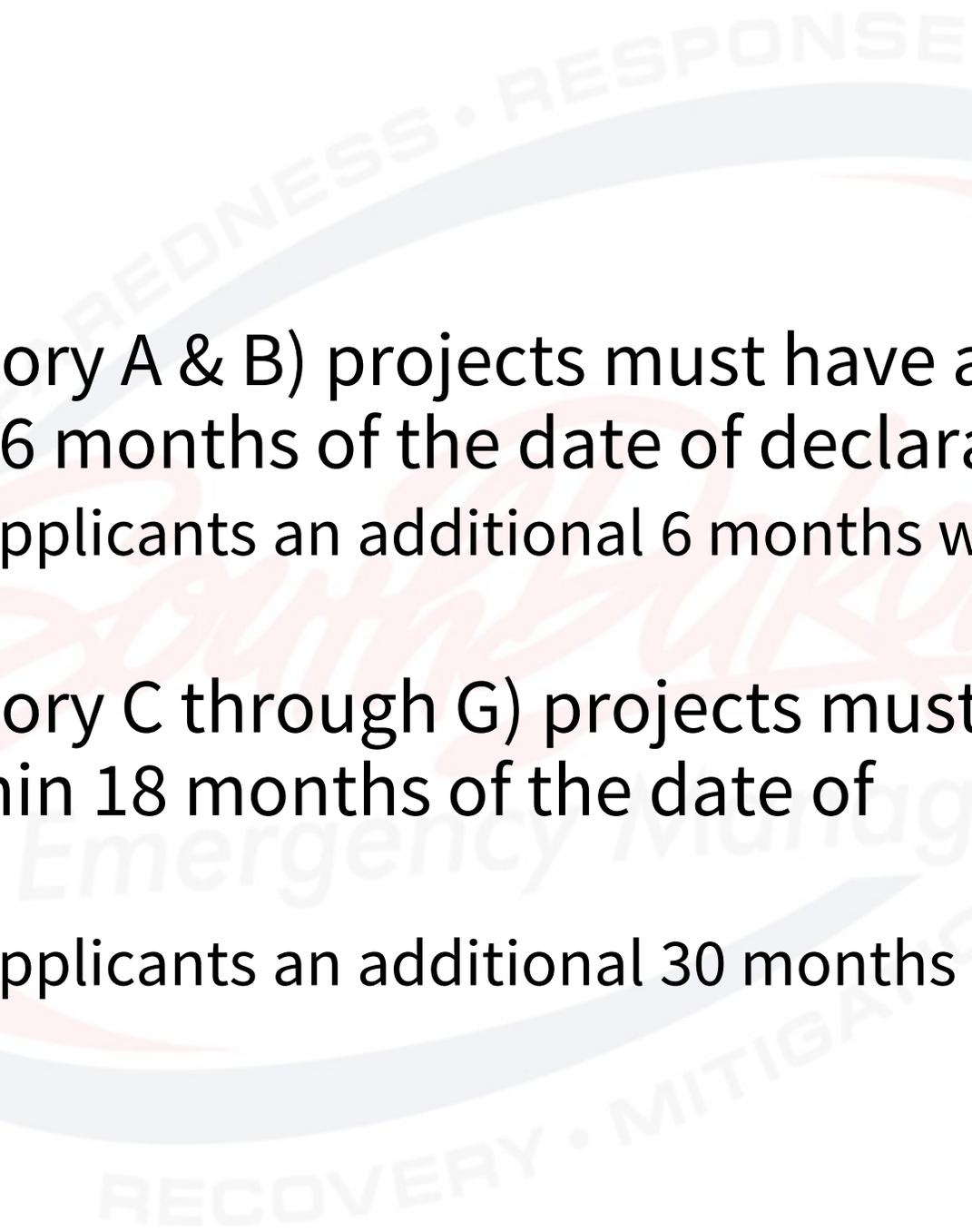
# Time Extensions





# Project Deadlines

- Emergency work (Category A & B) projects must have all work completed within 6 months of the date of declaration.
  - SDOEM staff can grant applicants an additional 6 months with a time extension request.
- Permanent work (Category C through G) projects must have all work completed within 18 months of the date of declaration.
  - SDOEM staff can grant applicants an additional 30 months with a time extension request.





# Time Extension Request

- Applicants should request a time extension prior to their project deadline.
- A request can be e-mailed or mailed to SDOEM staff, or submitted through Grants Portal, and must include the following:
  - The project number of the project you're requesting a time extension for and the disaster number the project is part of.
  - The new deadline date you are requesting.
  - A schedule of work for the project with your projected completion date.
  - A detailed explanation of why the work will not be completed by the initial deadline.



# Reasons for Time Extensions

- The following are examples of acceptable reasons for requesting a time extension:
  - Inclement weather
  - Contractor, equipment, or material availability
  - Permitting or compliance delays due to outside agencies
  - Other reasons beyond the applicant's control
- Lack of funding is not considered an acceptable reason for granting a time extension.
  - The Public Assistance grant program is a reimbursement-based program, and as such, applicants are required to expend funds prior to being reimbursed by the program.



## Time Extension Requests, cont.

- Once SDOEM approves your time extension, you will be provided with a letter granting your time extension request.
- A copy of this letter is also uploaded to your account in Grants Portal.
- Time extensions beyond the State's scope of 6 months and 30 months will be passed on to FEMA for approval.

# Have Questions?

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