

EDGAR

(Electronic Database for Grant
Application & Reporting)

South Dakota Office of Homeland Security's Online Grant
Application Website

<https://sddps.intelligrants.com>

EDGAR ELECTRONIC DATABASE FOR
GRANT APPLICATION & REPORTING

SDPS SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention → protection → enforcement

System Login

South Dakota Department of Public Safety Electronic Grant Management System

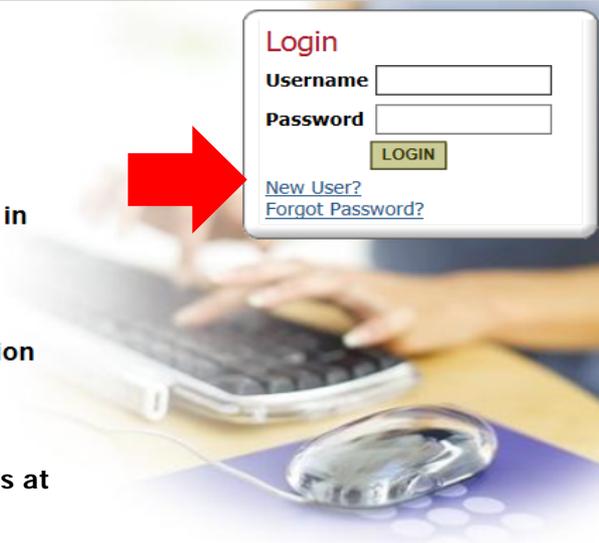
First-time users will need to register by clicking on “New User?” in the login box above.

You will be notified by email once you have been approved.

After this, you will be able to login and access the grant application and management system.

If you have already registered, simply login to begin.

Please call the EDGAR help desk if you have technical questions at 1-800-820-1890 or by e-mail at helpdesk@agatesoftware.com



Login

Username

Password

[New User?](#)
[Forgot Password?](#)

To register as a new user select “New User?”

Step 1: Register as a New User

Registration

Please complete all the required fields below. Required fields are marked with an *.

Contact Information

Name	Prefix	First	Middle	Last	Suffix
	<input type="text"/>				

Organization

Title

Address

City **State** **Zipcode**

County

Phone #1 **Phone #2**

Fax **Cell Phone**

Email

Website

Username

Password **Confirm Password**

Please select the division that you are applying for. **Select "Homeland Security"**

Notes

Note: You will need your username and password to log-in and use the system.

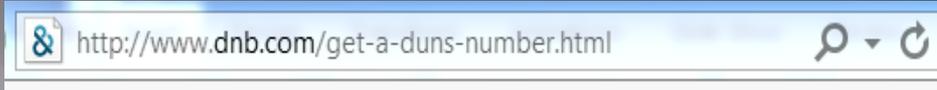
“Registrants will get an email approving or denying their request.”



Registration Complete

Your information has been submitted. When you have been approved you will receive an email. You may now close your browser or visit another website.

Obtaining your DUNS Number

- ▣ If you don't know your agency's DUNS number, while waiting for your registration to be processed, go to 
- ▣ You will need your DUNS number in order to complete your application; free for federal grant applicants.

Featured D-U-N-S® Number Resources

Need a D-U-N-S® Number?

[Get a D&B D-U-N-S® Number](#)

Have a D-U-N-S® Number?

[Update your company's profile for your existing D-U-N-S® Number](#)

Are you a Government Contractor or Grantee who needs a D-U-N-S® Number?

[Request a D-U-N-S® Number for doing business with the government](#)



Write down the 9 digit DUNS number

Step 1: Log-In as Approved User

EDGAR ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

 SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention — protection — enforcement

System Login

South Dakota Department of Public Safety Electronic Grant Management System

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Login
Username
Password

[New User?](#)
[Forgot Password?](#)



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Step 2: Start Application Process

Select view available opportunities

The screenshot displays the EDGAR (Electronic Database for Grant Application & Reporting) interface. At the top left, the EDGAR logo is prominently displayed. To its right, the text reads 'ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING'. On the top right, the logo for the South Dakota Department of Public Safety is shown, with the tagline 'prevention - protection - enforcement'. Below the header, there is a navigation bar with 'My Home' and 'My Applications' tabs. To the right of the navigation bar, there are links for 'My Organization(s)', 'My Profile', and 'Logout', along with a 'SHOW HELP' button. A welcome message for 'Rachel', an Authorized Official, is displayed, including a 'Change My Picture' link. Below this, there are 'Instructions' for users, such as 'Select the SHOW HELP button above for detailed instructions on the following.' and a list of tasks: '> Applying for an Opportunity', '> Using System Messages', '> Understanding your Tasks', and '> Managing your awarded grant'. A message says 'Hello Rachel, please choose an option below.' The main section is titled 'View Available Opportunities' with a blue icon of a document with a magnifying glass. Below the title, it states 'You have 1 My Opportunities available.' and 'Select the **View Opportunities** button below to see what is available to your organization.' A red arrow points to the 'VIEW OPPORTUNITIES' button.

EDGAR ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention - protection - enforcement

My Home | My Applications

My Organization(s) | My Profile | Logout

SHOW HELP

Welcome Rachel
Authorized Official
[Change My Picture](#)

Instructions:
Select the **SHOW HELP** button above for detailed instructions on the following.
> Applying for an Opportunity
> Using System Messages
> Understanding your Tasks
> Managing your awarded grant

Hello Rachel, please choose an option below.

View Available Opportunities

You have **1** My Opportunities available.
Select the **View Opportunities** button below to see what is available to your organization.

VIEW OPPORTUNITIES

Step 3: Start Application Process

Select Apply now

The screenshot shows the EDGAR (Electronic Database for Grant Application & Reporting) interface. At the top left, the EDGAR logo is displayed in white on a dark blue background, with the text "ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING" to its right. To the right of the EDGAR logo is the logo for the South Dakota Department of Public Safety, featuring the letters "DPS" in a stylized font and the text "SOUTH DAKOTA DEPARTMENT OF PUBLIC SAFETY" with the tagline "prevention - protection - enforcement" below it. Below the logos is a navigation bar with "My Home" and "My Applications" tabs. On the right side of the navigation bar, there are links for "My Organization(s)", "My Profile", and "Logout". Below the navigation bar, there is a "Back" button with a circular arrow icon. The main heading is "My Opportunities". Below this heading, there is a instruction: "To apply for an item listed below, select the **Apply Now** button below each description." The first opportunity listed is "Homeland Security Application 2015 for SD Office of Homeland Security". Under this heading, it says "Offered By: SD Office of Homeland Security". Below that, it lists "HLS Application Availability Dates: 12/28/2014-open ended", "HLS Application Period: Homeland Security Application 2015 Period: 12/28/2014-open ended", and "HLS Application Due Date: not set". Below the due date, it says "Description:". At the bottom left of the description area, there is a button labeled "APPLY NOW" with a red arrow pointing to it from the right.

EDGAR ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

DPS SOUTH DAKOTA DEPARTMENT OF PUBLIC SAFETY
prevention - protection - enforcement

[My Home](#) | [My Applications](#)

[My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[Back](#)

My Opportunities

To apply for an item listed below, select the **Apply Now** button below each description.

Homeland Security Application 2015 for SD Office of Homeland Security
Offered By:
SD Office of Homeland Security

HLS Application Availability Dates:
12/28/2014-open ended

HLS Application Period:
Homeland Security Application 2015 Period:
12/28/2014-open ended

HLS Application Due Date:
not set

Description:

APPLY NOW

Step 4: Start Application Process

Select View Forms

**EDGAR** ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention • protection • enforcement

[My Home](#) | [My Applications](#)

[My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SHOW HELP](#)

[Back](#)

Homeland Security Application 2015 Menu

Document Information: [HLS-2015-SDDPS](#) [HLS-00036](#)

[Details](#)

Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Homeland Security Application 2015	SD Office of Homeland Security	Authorized Official	Application Initiation	12/28/2014 - N/A N/A

 **View, Edit and Complete Forms**
Select the **View Forms** button below to view, edit, and complete forms.

[VIEW FORMS](#)



Step 5: Electronic Signature

Select Electronic Signature

**EDGAR** ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA DEPARTMENT OF PUBLIC SAFETY
prevention — protection — enforcement

[My Home](#) | [My Applications](#) | [My Progress Reports](#) | [My Reimbursement Requests](#)

[My Training Materials](#) | [My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SHOW HELP](#)

 [Back](#)

Homeland Security Application 2015 Menu - Forms

Please complete all required forms below.

Document Information: [HLS-2015-Pennington County Sheriff-00078](#)

 [Details](#)

Forms

Status	Page Name	Note	Created By	Last Modified By
	Electronic Signature			



Step 5: Electronic Signature

Sign the Electronic Signature Verification and press Save

The screenshot shows the EDGAR (Electronic Database for Grant Application & Reporting) interface. At the top left is the EDGAR logo. To the right is the South Dakota Department of Public Safety logo with the tagline 'prevention → protection → enforcement'. Below the logos is a navigation bar with 'My Home' on the left and 'My Organization(s) | My Profile | Logout' on the right. In the top right corner, there are two buttons: 'SAVE' and 'CHECK GLOBAL ERRORS'. A red arrow points to the 'SAVE' button. Below the navigation bar, there is a 'Back' button with a left arrow icon. The document information is 'HLS-2015-Pennington County Sheriff-00078'. There is a 'Details' button with a right arrow icon. The breadcrumb trail is 'You are here: > Homeland Security Application 2015 Menu > Forms Menu'. The main heading is 'ELECTRONIC SIGNATURE'. The text reads: 'I agree that the name shown below fully, accurately, and uniquely identifies me in the Electronic Database for Grant Application & Reporting (EDGAR) system. I am responsible for all uses of my user name and password, and any documents or changes with my credentials. My information will be kept confidential at all times.' Below this is another agreement: 'I agree that by submission of this form, via the "SAVE" button, constitutes my electronic signature and the execution of documents in exactly the same manner as if I had signed, by hand, an original, paper version of documents in this system. I agree that I am authorized to apply for grant funding on behalf of the agency I represent and I am authorized to accept any subsequent grant awards.' A third agreement follows: 'I will contact the South Dakota of Homeland Security immediately if I believe my credentials have been compromised.' At the bottom, there is a text input field with a red arrow pointing to it from the text 'Complete First'. Below the input field is the label 'Authorized Signer Signature' with an asterisk. At the very bottom, there is a note: 'After you type your signature and select the Save button above, select the next form from: You are here: > Homeland Security Application 2015 Menu > Forms Menu'.

Step 6: Terms and Conditions

Select Terms & Conditions

**EDGAR** ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention → protection → enforcement

[My Home](#) | [My Applications](#) | [My Progress Reports](#) | [My Reimbursement Requests](#)

[My Training Materials](#) | [My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SHOW HELP](#)

[Back](#)

Homeland Security Application 2015 Menu - Forms

Please complete all required forms below.

Document Information: [HLS-2015-Pennington County Sheriff-00078](#)

[Details](#)

Forms

Status	Page Name	Note	Created By	Last Modified By
Electronic Signature				
	Electronic Signature		Tom Smart 4/13/2015 4:28:13 PM	Tom Smart 4/13/2015 4:30:28 PM
Grant Requirements				
	Terms and Conditions Verification			

Step 6: Terms and Conditions

Select the hyperlink to view Terms and Conditions

**EDGAR** ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention • protection • enforcement

[My Home](#)

[My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SAVE](#) [ADD NOTE](#) [CHECK GLOBAL ERRORS](#)

 **Page Error(s)**

- You must verify that you have reviewed and agree to follow the Terms and Conditions.

[Back](#)

Document Information: [HLS-2015-Pennington County Sheriff-00078](#)

[Details](#)

You are here: > [Homeland Security Application 2015 Menu](#) > [Forms Menu](#) > Grant Requirements

TERMS AND CONDITIONS VERIFICATION

* As the Authorized Signer, applying for funding through the SD Office of Homeland Security, I verify that I have reviewed and agree to follow the Terms and Conditions made available to me at:

http://dps.sd.gov/homeland_security/documents/TermsandConditions_001.pdf

Step 6: Terms and Conditions

EDGAR ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention — protection — enforcement

My Home

My Organization(s) | My Profile | Logout

SAVE ADD NOTE CHECK GLOBAL ERRORS

Back

Document Information: [HLS-2015-Pennington County Sheriff-00078](#)

Details

You are here: > [Homeland Security Application 2015 Menu](#) > [Forms Menu](#) > Grant Requirements

TERMS AND CONDITIONS VERIFICATION

* As the Authorized Signer, applying for funding through the SD Office of Homeland Security, I verify that I have reviewed and agree to follow the Terms and Conditions made available to me at:

http://dps.sd.gov/homeland_security/documents/TermsandConditions_001.pdf

Users must check the box at the end of Terms & Conditions stating they have read and understand all Terms & Conditions. Users will not be able to continue their application without checking the box.

Step 7: Start Application

Select Application

**EDGAR** ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention — protection — enforcement

[My Home](#) | [My Applications](#) | [My Progress Reports](#) | [My Reimbursement Requests](#)

[My Training Materials](#) | [My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SHOW HELP](#)

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Homeland Security Application 2015 Menu - Forms

Please complete all required forms below.

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Forms

Status	Page Name	Note	Created By	Last Modified By
Electronic Signature				
	Electronic Signature		Tom Smart 4/13/2015 4:28:13 PM	Tom Smart 4/13/2015 4:30:28 PM
Grant Requirements				
	Terms and Conditions Verification		Tom Smart 4/13/2015 4:32:39 PM	Tom Smart 4/13/2015 4:38:14 PM
Grant Application Instructions and Forms				
	Application Instructions			
	Application			

Step 7: Application

EDGAR ELECTRONIC DATABASE FOR
GRANT APPLICATION & REPORTING

SD SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention — protection — enforcement

[My Home](#)

[My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

SAVE

CHECK GLOBAL ERRORS

[Back](#)

Document Information: [HLS-2015-Pennington County Sheriff-00078](#)

[Details](#)

You are here: > [Homeland Security Application 2015 Menu](#) > [Forms Menu](#)

APPLICATION

Please complete this page and click Save. Any errors will be noted after saving.
Required fields are marked with *

Applicant Name: _____ **Date:**

Agency: Pennington County Sheriff **Agency DUNS Number:** _____

Address: _____

City: _____

County: Pennington County

State: South Dakota

Zip Code: _____

Phone Number: _____

Email: _____

Is your agency a State Agency? Yes No *

1. Projects receiving State Homeland Security Program grant funds must address one of the five National Preparedness Goal (NPG) mission areas. Select one mission area. *

- Prevention - capabilities under this goal prevent or stop a threatened or actual act of terrorism.
- Protection - capabilities under this goal strengthen the homeland against acts of terrorism or natural disasters
- Mitigation - capabilities under this goal are the steps taken before a disaster that reduce the loss of life and property
- Response - capabilities under this goal save lives, protect property and the environment, and meet basic human needs after a disaster has occurred
- Recovery - capabilities under this goal assist communities affected by a disaster to recover effectively

Step 7: Application

2. Each of the NPG mission areas includes a number of core capabilities. You may apply for a project that addresses one of the following capabilities. Select one capability. Select the capability area.*

- Cybersecurity. This capability ensures the security of critical information by providing protection against damage, unauthorized use, or the exploitation of electronic communication systems and services. Examples: equipment or software that protects critical infrastructure electronic communication systems; cybersecurity training and exercises.
- Interdiction and Disruption. This capability enables law enforcement to intercept terrorism threats and conduct counterterrorism operations. Examples: law enforcement such as MDTs, ruggedized computers, and in-car video cameras; surveillance and security equipment to protect critical infrastructure accessible to law enforcement; law enforcement training and exercises with Homeland Security nexus.
- Operational Communications. This capability supports the SD Public Safety Communication Council statewide plan. State Radio compatible equipment, training, and exercises assure that public safety agencies can exchange critical information when needed. Examples: digital radios; programming; radio signal, amplifiers; repeaters; interoperable communication training and exercises.
- Operational Coordination. This capability includes establishing National Incident Management System (NIMS) compliant command, control, and coordination structures to meet basic human needs, stabilize incidents, and transition to recovery. Examples: Incident Command System (ICS) Training and exercises; emergency operations center or mobile command equipment.
- Planning. This capability includes strategic planning, preparedness reports, as well as resource management including credentialing individuals and team typing. Examples: Homeland Security meeting and conference expenses; equipment and software for typing, credentialing, and managing resources; counterterrorism records management systems.
- Public Information and Warning. This capability includes delivering timely and accurate information about potential hazards to the community. Examples: warning sirens; telephonic warning systems; training and exercises to test PI&W systems.
- Risk Management. This capability protects critical infrastructure by providing threat assessments; FEMA approved critical infrastructure assessments; security equipment and training; and Citizen Corps Program activities. Examples: risk and vulnerability training and assessments; generators for public shelters and critical infrastructure; surveillance equipment.
- Screening, Search, and Detection. This capability supports emergency responders including fire departments, veterinarians, laboratories, and medical providers who detect and respond to hazardous materials and diseases. Examples: general use fire and rescue equipment; training and exercises; CBRNE detection and protection equipment training; agriculture and livestock detection and protection equipment, training, and exercises.

Awards are competitive. Provide a narrative that fully describes your project including a description of how your project relates to the mission area and capability you selected above.

1. Project title and description: *

Step 7: Application

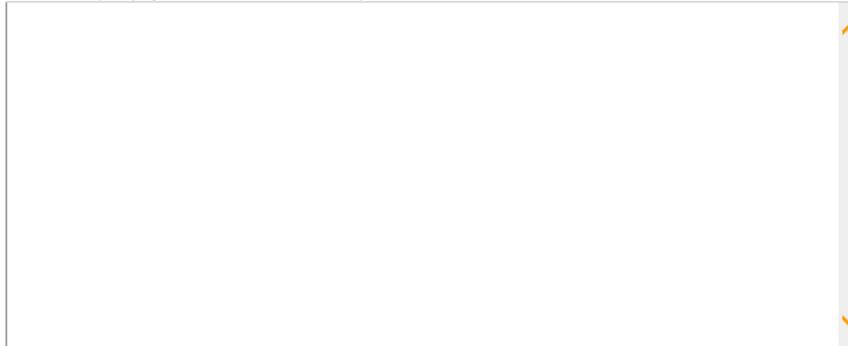
SAVE

CHECK GLOBAL ERRORS

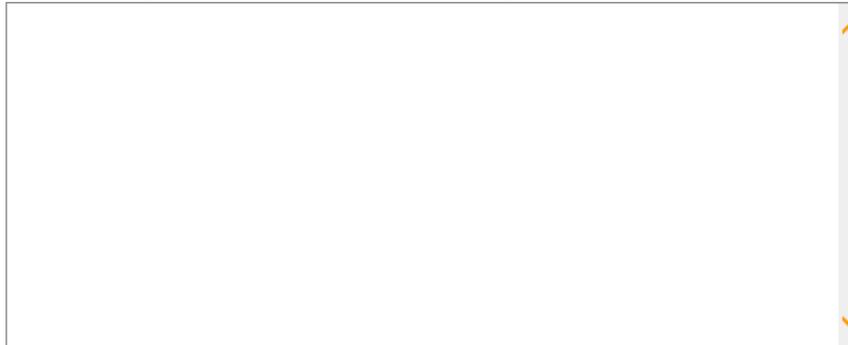
2. Does the project impact a single entity or multiple entities? Describe entities impacted. *

A large, empty rectangular text area with a light gray border. On the right side, there is a vertical scrollbar with an upward-pointing arrow at the top and a downward-pointing arrow at the bottom.

3. How does your project relate to Homeland Security? *

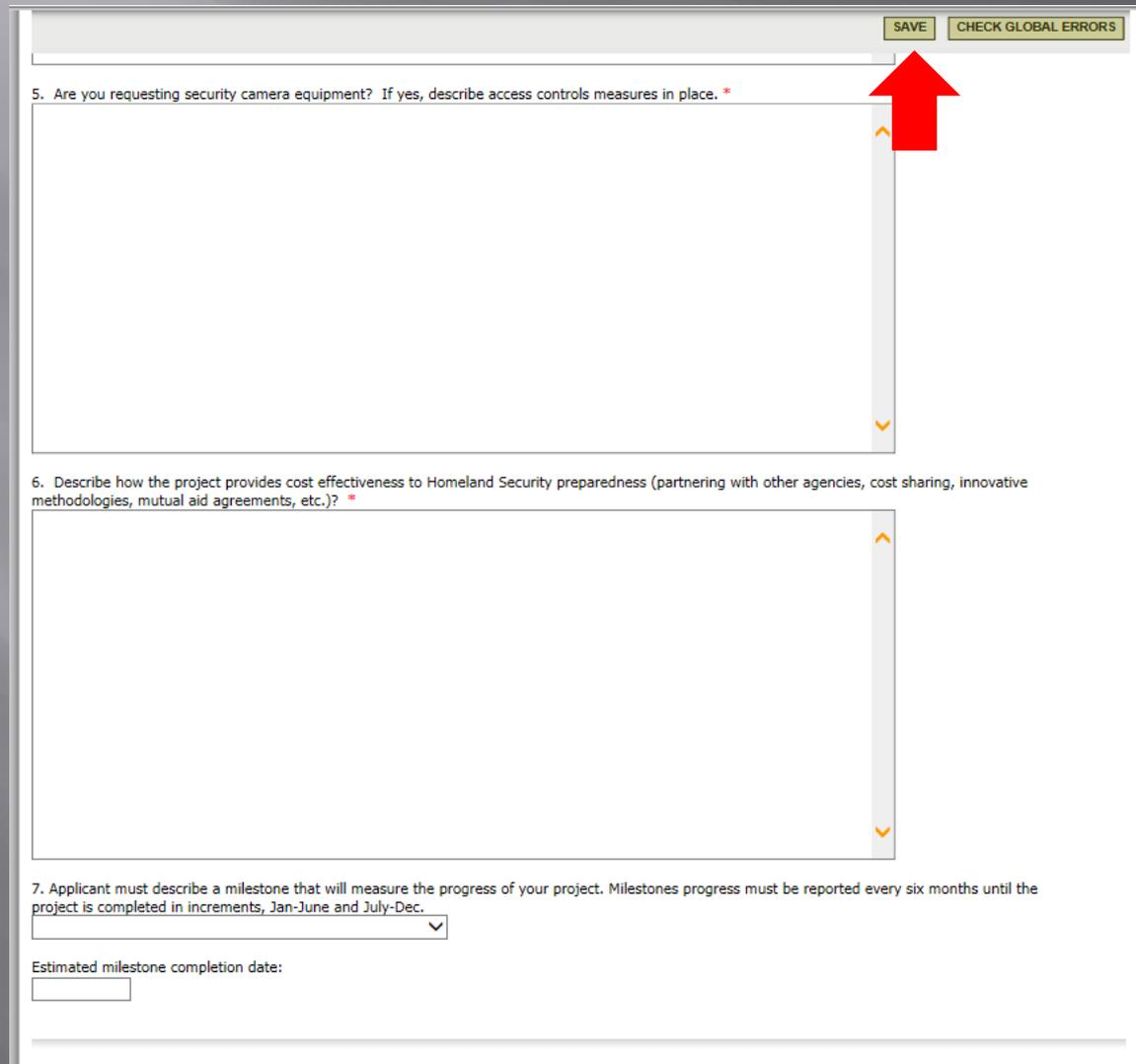
A large, empty rectangular text area with a light gray border. On the right side, there is a vertical scrollbar with an upward-pointing arrow at the top and a downward-pointing arrow at the bottom.

4. Are you requesting replacement equipment? If yes, how was the existing equipment funded? *

A large, empty rectangular text area with a light gray border. On the right side, there is a vertical scrollbar with an upward-pointing arrow at the top and a downward-pointing arrow at the bottom.

Step 7: Application

After completing all parts of the application, select SAVE



The screenshot shows a web application interface with a light gray header bar. In the top right corner of the header, there are two buttons: "SAVE" and "CHECK GLOBAL ERRORS". Below the header, the form contains three main sections. The first section is a text input field with the question: "5. Are you requesting security camera equipment? If yes, describe access controls measures in place. *". The second section is another text input field with the question: "6. Describe how the project provides cost effectiveness to Homeland Security preparedness (partnering with other agencies, cost sharing, innovative methodologies, mutual aid agreements, etc.)? *". The third section is a dropdown menu with the question: "7. Applicant must describe a milestone that will measure the progress of your project. Milestones progress must be reported every six months until the project is completed in increments, Jan-June and July-Dec." Below the dropdown menu, there is a label "Estimated milestone completion date:" followed by a small text input field. A large red arrow points upwards from the text input field for question 5 towards the "SAVE" button.

Step 8: Start Budget

Select Budget

**EDGAR** ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention → protection → enforcement

[My Home](#) | [My Applications](#) | [My Progress Reports](#) | [My Reimbursement Requests](#)

[My Training Materials](#) | [My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SHOW HELP](#)

 [Back](#)

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Please complete all required forms below.

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	Terms and Conditions Verification		Tom Smart 4/13/2015 4:32:39 PM	Tom Smart 4/13/2015 4:38:14 PM
Grant Application Instructions and Forms				
	Application Instructions			
	Application		Tom Smart 4/13/2015 4:47:54 PM	
	Budget			

Step 8: Budget

- Upon completing this form press SAVE

Equipment Grand Total	
------------------------------	--

Other expenses: planning, training, exercise, etc.

Description of Other Expenses Requested	Total
Other Grand Total	

Application Total (Equipment + Other Expenses):

Debarment Statement

For any contract or purchase funded by federal grant funds expected to equal or exceed \$25,000 per vendor, a search must be performed using the Excluded Parties List System (EPLS) website www.sam.gov.

Instructions for a debarment search are available here: http://dps.sd.gov/homeland_security/documents/DebarmentSearchProcedures2015.pdf

Please select one of the following:*

- My project does not equal or exceed \$25,000.
- My project does equal or exceed \$25,000 per vendor. For each vendor listed above whose total is equal to or exceeds \$25,000, I have verified that this vendor has no current exclusions.

Quotes and/or Supplemental Information

Attachment	<input type="text"/>	<input type="button" value="Browse..."/>
Attachment	<input type="text"/>	<input type="button" value="Browse..."/>
Attachment	<input type="text"/>	<input type="button" value="Browse..."/>
Attachment	<input type="text"/>	<input type="button" value="Browse..."/>
Attachment	<input type="text"/>	<input type="button" value="Browse..."/>

For more information on the application process, please contact your Office of Emergency Management Regional Coordinator or call the Office of Homeland Security at (605) 773-3450.

Step 9: Submit Application

Select Submit/Cancel Application

**EDGAR** ELECTRONIC DATABASE FOR GRANT APPLICATION & REPORTING

SOUTH DAKOTA DEPARTMENT OF PUBLIC SAFETY
prevention • protection • enforcement

[My Home](#) | [My Applications](#) | [My Progress Reports](#) | [My Reimbursement Requests](#)

[My Training Materials](#) | [My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SHOW HELP](#)

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Homeland Security Application 2015 Menu - Forms

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Grant Application Instructions and Forms				
	Application Instructions			
	Application		Tom Smart 4/13/2015 4:47:54 PM	
	Budget		Tom Smart 4/13/2015 4:53:12 PM	
	Submit/Cancel Application			

Step 9: Submit Application

Select Apply Status under Application Submitted

The screenshot displays the EDGAR (Electronic Database for Grant Application & Reporting) interface. At the top, the EDGAR logo is on the left, and the South Dakota Department of Public Safety logo is on the right. Below the logos is a navigation menu with tabs for 'My Home', 'My Applications', 'My Progress Reports', and 'My Reimbursement Requests'. To the right of these tabs are links for 'My Training Materials', 'My Organization(s)', 'My Profile', and 'Logout'. A 'SHOW HELP' button is located in the bottom right corner of the header area.

Below the navigation menu, there is a 'Back' button with a left-pointing arrow. The main heading is 'Homeland Security Application 2015 Menu - Status Options'. Below this heading is the instruction: 'Select a button below to execute the appropriate status push.' A horizontal line separates this instruction from the 'Document Information' section, which shows 'HLS-2015-Pennington County Sheriff-00078' and a 'Details' button with a right-pointing arrow.

Underneath, the 'Possible Statuses' section is shown. It contains two categories: 'APPLICATION SUBMITTED' and 'APPLICATION CANCELLED'. Each category has a yellow 'APPLY STATUS' button. A red arrow points to the 'APPLY STATUS' button under 'APPLICATION SUBMITTED'.

Step 9: Submit Application

By selecting I Agree you are submitting your application.

Agreement

Please make a selection below to continue.

By your submission of this application,

- You certify that your answers are true and complete to the best of your knowledge
- You verify that you are the authorized signer for the Electronic Signature Form.
- You accept the applicable federal grant terms and conditions

If you would like to include notes about this status change, please supply them below.

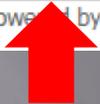
0 of 2000

I AGREE

I DO NOT AGREE

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At any time during the application process an applicant is able to save and come back to their application and come back at a later date.

Step 1: Log-in

<https://sddps.intelligrants.com>

EDGAR ELECTRONIC DATABASE FOR
GRANT APPLICATION & REPORTING

SDPS SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
prevention → protection → enforcement

System Login

South Dakota Department of Public Safety Electronic Grant Management System

First-time users will need to register by clicking on “New User?” in the login box above.

You will be notified by email once you have been approved.

After this, you will be able to login and access the grant application and management system.

If you have already registered, simply login to begin.

Please call the EDGAR help desk if you have technical questions at 1-800-820-1890 or by e-mail at helpdesk@agatesoftware.com



Login

Username

Password

[New User?](#)
[Forgot Password?](#)

Step 2: Select My Tasks

The screenshot displays the EDGAR web application interface. At the top, the logo for EDGAR (Electronic Database for Grant Application & Reporting) is shown alongside the South Dakota Department of Public Safety logo. Below the header, there is a navigation bar with 'My Home' and 'My Applications' tabs. A secondary navigation bar contains links for 'My Training Materials', 'My Organization(s)', 'My Profile', and 'Logout', along with a 'SHOW HELP' button.

A welcome message for 'Rachel' is displayed, identifying her as an 'Authorized Official' and providing a 'Change My Picture' link. To the right, an 'Instructions' section lists tasks such as 'Applying for an Opportunity', 'Using System Messages', 'Understanding your Tasks', and 'Managing your awarded grant'. Below this, a message states 'Hello Rachel, please choose an option below.'.

The interface features three main sections:

- View Available Opportunities:** Shows '1 My Opportunities available' and includes a 'VIEW OPPORTUNITIES' button.
- My Inbox:** Shows '0 new messages' and includes an 'OPEN MY INBOX' button.
- My Tasks:** Shows '30 new tasks' and '0 tasks that are critical'. This section is highlighted with a red arrow pointing to the 'OPEN MY TASKS' button.

Step 3: Select your application (under the name section)

My Inbox

You have **0** new messages.
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Step 4: Start Application Process

Select View Forms

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	Homeland Security Application 2015	SD Office of Homeland Security	Authorized Official	Application Initiation	12/28/2014 - N/A N/A

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Select the **View Forms** button below to view, edit, and complete forms.

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Step 5: Continue your application where you left off

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Forms

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