

South Dakota 9-1-1 Coordination Board

Meeting Minutes for August 29, 2011 – 1:00 PM Central (DRAFT)
Via Teleconference
Public Listening Location – 118 W. Capitol Ave., Pierre, SD 57501
South Dakota Department of Public Safety

Board members present: Barthel, Falken, Haines, Jaeger, Rufledt, Sebert, Serr, Turbak, Turman

Board members absent: Carmon, Sawvell

Staff present: Michael Houdyshell (9-1-1 Coordinator, DPS Attorney)

Others present: Susan Williams (Bennett Co.), Greg Brooks (Intrado), Tom Sandvick (Lawrence Co.), Rolf Kraft (Bennett Co.), Jeff Siscoe (Bennett Co.), Sheriff Lucas Hamar (Bennett Co.), Megan Luther (Argus Leader)

I. Call to Order & Roll Call

Meeting called to order at 1:00 PM by Chairperson Rufledt. Roll call was taken and a quorum was present.

II. Approval of Agenda

Motion to approve agenda.

Moved by: Serr Second by: Barthel

Discussion: None.

Conclusion: Motion carried unanimously (by roll call vote).

III. Approval of July 14, 2011 Meeting Minutes

Motion to approve meeting minutes.

Moved by: Falken Second by: Turman

Discussion: None

Conclusion: Motion carried unanimously (by roll call vote).

IV. Public Comment

Rolf Kraft, Bennett Co. Commissioner, spoke about his county's 9-1-1 funding issues. Commissioner Kraft believes the 9-1-1 emergency surcharge needs to be increased and encouraged the Board to pursue an increase during the next legislative session.

V. Discussion on potential 9-1-1 emergency surcharge legislation

Houdyshell briefed the members on his recent meeting with the Governor regarding the 9-1-1 emergency surcharge. Houdyshell informed the members that the Governor would likely not be actively in support of a surcharge increase. Houdyshell stated that he personally believed the Board should continue to remain neutral on the issue and provide information to the legislature on an as-requested basis.

Rufledt commented that he also felt the Board should act as an information providing entity and remain neutral on the issue. Turbak commented that the Board needs to take a leadership position on the issue.

VI. Discussion on potential point-of-sale collection legislation

Houdyshell briefed the members on point-of-sale collection of prepaid wireless surcharge. Houdyshell informed the members that the deadline for agency bills to be submitted to the Governor's office is October 14, 2011. It was agreed that the legislative subcommittee needs to convene prior to the October 13th board meeting to discuss potential legislation.

VII. Discussion and potential board action on proposed administrative rules regarding radio equipment and addressing/street signage

Houdyshell directed the members to the draft administrative rules language in the meeting documents. The changes suggested at the last board meeting were incorporated.

Motion to adopt draft administrative rules language and initiate the rulemaking process.

Moved by: Haines Second by: Turman

Discussion: Serr commented that the board needs to consider whether these rules will work for all communities and suggested that a one size fits all approach is not always appropriate. Rufledt noted there are other funding sources available for signage and addressing purposes and that the proposed use for radios already extends well outside the public safety answering point.

Conclusion: Motion carried unanimously (by roll call vote).

VIII. Discussion on state 9-1-1 plan draft outline

Houdyshell described the draft 9-1-1 plan outline he had provided in the meeting materials. Houdyshell suggested that the subcommittees need to break the outline down by subject matter and meet to refine the proposed outline. It was agreed that the subcommittees would start this process.

IX. Discussion on County/Municipality 9-1-1 fund balances

Rufledt asked Houdyshell to remind the members about this issue. Houdyshell explained how the board had tabled a draft administrative rule after receiving feedback from the Department of Legislative Audit. According to Legislative Audit, a rule governing county/municipal 9-1-1 fund balances would likely be unenforceable. The members agree that perhaps the best approach would be to contact counties/municipalities with large 9-1-1 fund balances and ask if the monies were being designated for a particular purpose.

X. Discussion on 9-1-1 Coordination Fund balance

Houdyshell explained that there was some concern over the growing balance in the state 9-1-1 Coordinator Fund and that a designation should be made in the near future. Houdyshell reminded the members that \$200,000 had previously been designated for the Board's grant program, but that applications were slow to come in. The members instructed Houdyshell to contact the PSAPs again and see if more applications and interest in the grant program could be generated.

XI. Discussion on bard standard for certificates of recognition, retirement gifts, and other tokens of appreciation

Rufledt stated he would like to see a standard board protocol for certificates of recognition, retirement gifts, and other tokens of appreciation. Houdyshell said he was not sure what, if any, restrictions were in place concerning this use of the 9-1-1 Coordination Fund, but that he would research the issue and report back at the next meeting.

XII. Subcommittee Reports

Technical subcommittee co-chair Carmon informed the members that the committee would be meeting on August 31, 2011 in Wall, SD to discuss the NG9-1-1 portion of the state plan.

The chairs of the Operations, Legislative, Funding, and Nominating subcommittees all reported no activity since the prior Board meeting.

XIII. Coordinator's Report

Houdyshell reported that he had received two public records requests from Megan Luther with the Argus Leader: one for the consultant's draft analysis of 9-1-1 surcharge and one for the 182 forms collected by the board during the 2009 surcharge collection reporting period. Houdyshell indicated he had sent Luther the 182 reports and would be sending the consultant's draft analysis by the end of the week.

XIV. Other Business

None

XV. Adjourn

Motion to Adjourn

Moved by: Sebert Second by: Falken

Motion carried unanimously

Meeting adjourned at 2:45 PM

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