

Since the last board meeting the administrative group approved three change orders.

CO 5 - Increase workstations from 3 to 4 for Winner PSAP

CO 6 - Remove Deuel from Installation order (PSAP closed in June)

CO 7 - Add Metro Back up PSAP to install order, move workstations for Back Up, move network circuit from Deuel, make Winner PD install #7.

Harding stated he felt it was a good idea to form this group as clearly it has enabled the project to keep moving without having to call a board meeting for the day to day decisions that come up.

D. TCS Project Update

Pennington County Cut took place on May 14th. Overall the cut went very well considering all of the moving parts. Pennington County has been on the network since then with relatively little issues. The time when they saw the most issues was when TCS was testing the network and then Pennington started having audio issues. Once this was identified, TCS has since been testing in a maintenance window or isolating Pennington from the test so as not to cause problems in their service.

The Brookings cut was scheduled for May 21st but was postponed once the TCS team determined there were some Quality of Service issues. The cut was then rescheduled for June 3rd. Again when it came time to cut it was determined the network was not ready for the additional PSAP and packet loss was happening causing audio quality issues. We have been doing daily phone calls with the TCS team since then.

Mitchell cut has too been postponed until TCS gets the current issues resolved. Once that happens they are confident the cuts will go smoothly moving forward. TCS continues to move forward with all of the other scheduled items, such as the data gathering phone calls, shipping equipment and installation in preparation for cut at the other centers.

Pennington PSAP put together a planning checklist and things to remember or prepare for and shared it with the next PSAPs in line to help them with their installation.

E. NG911 Network Users Group

The Network Users Group had a kickoff conference call on April 28th. The PSAPs previously elected three incentive PSAP representatives (Aimee Chase, Metro, Cindy Gross, CSDC, John McQuillen, Brown County) and 3 non-incentive PSAP representatives (Virginia Fitzpatrick, Meade County, Julie Wegener, Lake County, Sue Black, Lawrence County). They elected Aimee Chase from Metro as the chair and Cindy Gross from CSDC as the Vice Chair. They will meet monthly via conference call to address any concerns or questions they have received from the PSAP network or the board. They did have a second call in May and Jeff Pierce from BIT joined the group as well as their BIT representative.

Board member, Vernon Brown, joined the call.

V. Annual Reporting

A. 911 Annual Financial Report Progress

The County and PSAP annual financial reports were due March 31, 2015. I have received a report from all counties except Mellette County. I have made contact both via email and phone to the auditor and have not received their report. Roberts County PSAP is the only PSAP who has not submitted their report. All other reports have been received, reviewed and approved except one. I am visiting with Yankton PSAP regarding some expenditure questions.

Jaeger stated, by state statute counties have to be audited every two years by DLA. Be sure this information related to Mellette County and Robert's County non-compliance goes to DLA for follow up. The board would like Rechtenbaugh to send a letter to county commission in each county notifying them of the non-compliance.

B. PSAP Compliance Reviews

To date I have been to all but five of the non-tribal PSAPs (Bon Homme, Charles Mix, Clay, Union, Yankton). Some of the reviews were done in the first 1-2 years I was in this position so I felt they were in need of an update, assuming the PSAP has made some progress towards compliance. I have reached out to all of the non-compliant PSAPs to request an update on any progress they have made towards compliance. So far I have heard back from Custer County and they are now fully compliant which brings the count to 13 PSAPs (11 incentive PSAPs: Brown, Mobridge, Brookings, Watertown, Metro, Lincoln, Mitchell, Winner, Pennington, Pierre, Huron. 2 non-incentive: Lawrence, Custer). I have had no response from any of the other non-complaint PSAPs. I have provided a copy of the current spreadsheet showing compliance with administrative rules.

Serr talked to Sheriff's association to try and get some additional support to encourage these PSAPs to come into compliance.

Reinesch – Shawnie has a lot on her plate. Would it make more sense to visit the 11 incentive PSAPs less frequent and instead give more attention to those who are lacking in compliance? Rechtenbaugh will send the board approved procedure for the Incentive PSAP reviews and the board can review and consider changing it during the next board meeting. Rechtenbaugh will put it on the August meeting agenda.

Some of our key legislators have been asking about PSAP compliance with the rules and they have expressed they will take it up legislatively. This report is a key to show the status of compliance and will be submitted to them in the Annual Report Rechtenbaugh completes and submits on August 1st.

Jaeger mentioned the SDACC conference will take place in Pierre on September 15-17th and may provide a good opportunity to address the county auditors or commissioners about PSAP compliance issues. Rufledt, Serr and Rechtenbaugh will discuss prior to the next board meeting.

C. Annual Report to Governor's Office

Due August 1st and Rechtenbaugh will begin working on this more fully after the fiscal year ends. The report is reviewed and signed by Rufledt and Secretary Jones.

D. National 911 Profile Database Report

This report was completed on Monday. This is a voluntary report, but is important to participate and the data is used at the federal level to support 911. The report documents and tracks progress toward NG911 and logistics of 911 in each state – i.e. number of primary and secondary PSAPs, texting, state laws regarding 911. This is the second year SD has participated by submitting data.

E. State Report to NASNA

Later this month Rechtenbaugh will travel to the NASNA (National Association of State 911 Administrators meeting in Denver, CO followed by the NENA (National Emergency Number Association) conference. NASNA

meets twice a year and at the meeting each state representative gives an update on their current 911 statuses and progress toward NG911.

VI. Legislative Discussion

We have been working with Sara and Wendy at LR Kimball to pull together some data related to the 911 surcharge sunset clause which will take place in July of 2018. We are drafting a paper to highlight the information in support of repeal of the sunset clause. Ruffedt, Serr and Rechtenbaugh have been engaged with Secretary Jones regarding any 911 related legislative issues. At this time the main question is whether or not the 2016 session is the time to address the surcharge sunset or if it is better to wait another year. The draft document will be sent to the board soon for review.

DPS staff met with DOR staff to discuss the information the counties and PSAPs need in order to monitor their monthly revenue. DOR is working on a new process to address this head on. PSAPs or counties can report any concerns with their surcharge amounts since July 2012 directly to Alison Jares at DOR. Provide her with the best detail you can about the discrepancies. If you can show any trends that is very helpful in guiding her where to look first. DOR staff (tax discovery folks possibly) will then begin the work of doing additional analysis on the data and making contact with any telco's they see whose payment has fluctuated. DOR is currently developing a process internally to ensure the 911 surcharge funds are being monitored and analyzed every month for any changes. They understand the importance of even a shortage of \$500 one month to one county is a large amount of money. They have pledged their diligence to implement and new process that will monitor those funds more closely.

The third issue that comes up periodically is PSAP compliance with Administrative Rule. The spreadsheet that Rechtenbaugh compiled is shared with the Governor and Legislature as part of the Annual Report. This provides a nice picture of the compliance issues in South Dakota.

VII. Other Business

Next meeting date: August 13, 2015 the board will meet in Watertown at the Watertown Police Department and will tour their PSAP at that time.

Deuel PSAP Closure: The Deuel PSAP officially closed their doors on June 9th when they cut their 911 services over to the Watertown PSAP. EM Cory Borg reports the cut went smoothly. The incentive population has been updated and will be used to disperse the incentive funds beginning with the August payment (June services). Rechtenbaugh will update the PSAP map/contact sheet and send it out to the PSAPS and board.

Member appointments: Gary Jaeger, Jody Sawvell and Tracy Turbak's terms expire on June 30, 2015. Jaeger and Sawvell have both expressed interest in serving another term and their names have been put forward to the Governor's Office. Turbak will end his service to the board this month and we have submitted a list of names from the SD Municipal League for the Governor's consideration. We should know of the appointments before the next meeting.

The board expressed thanks to Turbak for his service and guiding us through the financial issues during his terms. We appreciate your service and wish you the best. Turbak stated it has been a pleasure and honor to serve. He had a great experience and found it very gratifying to play a small part in all the progress that has been made in 9-1-1.

VIII. Public Comment

There was no public comment.

IX. Adjourn

Motion to adjourn the meeting.

Moved by: Harding Seconded by: Jaeger

Discussion: None

Roll call vote: 11 yeas (Brown, Haines, Harding, McPeck, Reinesch, Ruffedt, Sawvell, Serr, Turbak), 0 nays.

Motion Carried unanimously.

Meeting adjourned at 11:47am central time.