



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD**

**MEETING MINUTES FOR JULY 3, 2014**

**VIA TELECONFERENCE**

**Board members present:** Falken, Haines, Jaeger, McPeek, Price, Ruffedt, Sawvell, Serr

**Board Members Absent:** Harding, Turbak, Krause

**Staff Present:** Shawnie Rechtenbaugh (State 9-1-1 Coordinator), Jenna Howell (DPS)

**Others present:** Sara Weston, Marshall Sherer, Scott Strom (LR Kimball), Maria King (DPS), Greg Dean (SD Telecommunication Association), Steve O’Connor (Synergem), Marleen Huckabay (Spink County Sheriff’s Office), Steve Irving (Agent 511), Chris Hardesty (GeoComm), Ed Naybor (General Dynamics), Stacy Gross (GeoComm), Sean Lehman (GIS Data Resources), Shawn Carolan (CenturyLink)

**I. Call to Order and Roll Call**

The meeting was called to order at 9:00am CDT by Ruffedt. Roll call was taken and a quorum was present.

**II. Approval of Agenda**

Motion to approve the meeting agenda with modifications noted.

Moved by: Serr                      Seconded by: McPeek

Discussion: None

Roll call vote: 8 yea’s, 0 nay’s. Motion carried unanimously.

**III. Approval of Meeting Minutes**

Motion to approve June 26, 2014 meeting minutes as amended.

Moved by: Haines                      Seconded by: Price

Discussion: None

Roll call vote: 8 yea’s, 0 nay’s. Motion carried unanimously.

**IV. Subcommittee Reports:**

- A. Committee Membership** – The committees will stand as is until the new board member is appointed to replace Carmon. This item will be put on the agenda for the next face to face meeting.
- B. Administrative Subcommittee** – Ruffedt noted Kimball has provided a scope of work and pricing for review. The committee will work with Kimball to finalize the document and then bring the necessary information to the board for consideration.
- C. Operations Subcommittee** – Haines. The subcommittee had a conference call on Feb. 12. Minutes were provided to the board previously. The focus of the call was the master plan objectives. Ruffedt suggested that the majority of these items will be things the project manager would provide support with.

**V. NG911 – Consideration of workgroup recommendations**

At the last meeting the board heard recommendations from the two workgroups. The GIS workgroup recommended the board enter into contract negotiations with Vendor 7.

Move the GIS workgroup with support from DPS staff and Kimball enter into contract negotiations with Vendor 7.

Moved by: Jaeger      Seconded by: Haines  
Discussion: None  
Roll call vote: 7 yea's, 0 nay's, 1 abstention (Sawvell). Motion carried unanimously.

The EISnet workgroup recommended the board enter into contract negotiations with Vendor 1. Jaeger clarified this contract would include the ECRF/LVF.

Move the ESInet workgroup with support from DPS staff and Kimball will enter into contract negotiations with Vendor 1.

Moved by: Serr      Seconded by: Haines  
Discussion: None  
Roll call vote: 7 yea's, 0 nay's, 1 abstention (Sawvell). Motion carried unanimously.

## **VI. Other Business**

**Next meeting date** is August 14, 2014 at 10:00am central time. Rechtenbaugh will cancel the meeting if we do not have enough agenda items to necessitate a meeting.

**Screen Clean Wipes:** Rechtenbaugh did some price checking on the cellphone screen cleaner wipes. The smaller size are \$1.00/piece for 1,000. The larger option is \$1.13/piece for 1,000. Ruffedt suggested the board approve the order of 1,000. Haines stated these would be a nice item to give out at the upcoming Dakota 911 Conference. Falken supported the purchase and suggested 500 of the smaller wipe and 500 of the larger.

Motion for Rechtenbaugh to expend up to \$1,500 to purchase the screen clean wipes.  
Moved by: Falken      Seconded by: Haines  
Discussion: None  
Roll call vote: 8 yea's, 0 nay's. Motion carried unanimously.

## **VII. Public Comment**

Steve O'Connor with Synergen asked when the award winning vendor would be made public. When the contracts are signed the award winning vendor contracts become public information and will be posted on the state website. The vendor name and city for all other vendors who responded to the RFPs will become public information at that time as well.

## **VIII. Adjourn**

Motion to adjourn the meeting.  
Moved by: McPeek      Seconded by: Falken  
Discussion: None  
Roll call vote: 8 yea's, 0 nay's. Motion carried unanimously.  
Meeting adjourned at 9:36am central time.